



## **JOINT PROPERTY, FORESTRY, RECREATION COMMITTEE AND FINANCE**

Polk County Government Center  
Second Floor East Conference Room  
100 Polk County Plaza  
Balsam Lake, WI 54810

**October 17<sup>th</sup>, 2011 12:00 p.m.**

### **Open Session**

(A quorum of the County Board or Governing Committees may be present.)

### **PROPERTY, FORESTRY AND RECREATION**

- Call to Order
- Accept Agenda
- Public Comment

County Administrator Dana Frey

Endeavors rent

- ADJOURNED

### **FINANCE**

Call to order

Accept Agenda

Approval of **October 5<sup>th</sup>, 2011** Minutes

Public Comments

Committee Calendar/Agenda/s: Next Finance meeting November 9<sup>th</sup>, 2011.

*A Committee may take up any matter on this agenda at any time during the meeting regardless of the location of such item on the agenda.*

Treasurer- Amanda Nissen

Bank Services RFP

Corporate Council- Jeff Fuge

Recommendation of Transfer for; Resolution to Dissolve the Polk County Criminal Justice Collaborating Council

Resolution to Establish and to Fund Part-Time Circuit Court Commissioner for 2012.

County Administrator- Dana Frey

Resolution To Hold A Public Hearing on the 2012 Budget Proposal of Polk County

2012 budget, including amendments proposed and action by governing committees, discussion and act.

Housing Revolving Loan Fund

Department update/status

Finance – Maggie Wickre

Office Update

Vouchers

Committee Observations

**Adjournment (Agenda not necessarily presented in this order.)**

**Copies to: County Clerk** This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715/485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

**JOINT PROPERTY, FORESTRY, RECREATION COMMITTEE AND FINANCE**  
**Polk County Government Center, 2<sup>nd</sup> Floor East Conference**  
**Room 100 Polk County Plaza, Balsam Lake, Wisconsin 54810**  
**Minutes of October 17<sup>th</sup>, 2011 Meeting**

**PROPERTY, FORESTRY AND RECREATION.**

Chairman Larry Jepsen called the meeting to order at 12:01 p.m.

Also present for property, forestry and recreation committee were Neil Johnson, William Johnson, Ken Sample, and George Stroebel.

**FINANCE.**

Chairman Bergstrom called the meeting to order at 12:01 p.m.

Also present for finance were Neil Johnson, William Johnson, Kathryn Kienholz, and Brian Masters.

Also present were county administrator Dana Frey, finance director Maggie Wickre, and accounts payable clerk Tammy Peterson; also Jim Edgell, county board supervisor, and a member of the press.

**Motion by N Johnson / Masters to approve the agenda; carried by voice vote.**

Public comment: None

County administrator Dana Frey discussed receiving formal written request in letter from Endeavors requesting that its 2012 rent be decreased from the \$60,000 approved by the finance committee at its October 5 meeting to \$30,000. Frey stated that he had used \$30,000 in the 2012 county budget because that was what was paid in 2011, and he had no other directive when he put together the budget. Sample presented a history of the rental agreement since 2001. Consensus was that Endeavors could not pay \$60,000 and that a rent of \$39,600 was unlikely.

**Motion by Sample / W Johnson to set 2012 rent at \$34,800, thereby splitting the difference between the aforementioned \$39,600 and \$30,000 and each party absorbing \$4,800; carried by voice vote.**

**Motion by W Johnson / N Johnson to adjourn; carried by voice vote.**

**Adjourned at 1:16 p.m.**

Minutes of the finance committee  
October 17, 2011

## **FINANCE**

Chairman Gary Bergstrom called the meeting to order at 2:00 p.m.

Also present for finance committee: Neil Johnson  
William Johnson  
Kathryn Kienholz  
Brian Masters

Also present were county administrator Dana Frey, finance director Maggie Wickre, and accounts payable clerk Tammy Peterson; also Jim Edgell, county board supervisor, and a member of the press.

**Motion by W Johnson / Kienholz to approve the agenda; carried by voice vote.**

**Motion by N Johnson / Brian Masters to approve the minutes of October 5<sup>th</sup>, 2011 meeting; carried by voice vote.**

### **Public comments.**

None.

### **Committee calendar.**

Next finance meeting will be November 9, 2011.

### **Treasurer's report.**

County treasurer Amanda Nissen stated Riverbank is now Central Bank. Central Bank has stated they will honor the banking services bid from Riverbank.

**Motion by Kienholz / Masters to accept the Central Bank proposal; carried by voice vote.**

### **Corporation council.**

Corporation Council Jeff Fuge discussed *Recommendation to Dissolve the Polk County Criminal Justice Collaborating Council.*

**Motion made by N Johnson / Brian Masters to move resolution to county board as written with finance committee's recommendation to pass; carried by voice vote.**

Fuge discussed *Resolution to Establish and Fund Part-Time Circuit Court Commissioner for 2012.*

Frey stated this would be a one-time expenditure of \$26,650 from fund balance unless the budget process increased the levy for this cost. This would be not be an employee position but rather a contractual position, one which expires 12/31/2012.

**Motion made by W Johnson / Masters to move the resolution to county board with finance committee's recommendation to pass after striking ¶10 and ¶11.**

**County administrator's report.**

Frey discussed *Resolution To Hold A Public Hearing on the 2012 Budget Proposal of Polk County*.

**Motion made by Masters / W Johnson to move the resolution to the full county board with finance committee's recommendation to pass; carried by voice vote.**

Frey handed out a budget tracking worksheet listing amendments to the 2012 budget from governing committees, contents to be in the budget resolution in November to adopt the budget.

The committee invited land and water director Tim Ritten, who was present in the audience, to address his department's request for \$10,000 for equipment to produce an educational DVD on lake protection to be available to the lake associations, civic groups, libraries, and other community groups.

**Motion by N Johnson / W Johnson to move the amendments from administration – 1, reduce state shared revenue by \$5,777, and 2, reduce county clerk's budget by \$2,276 – to the full county board with the finance committee's recommendation to adopt; carried by voice vote.**

**Motion by W Johnson / Kienholz to move the amendment for Family Court Commissioner to the full county board with the finance committee's recommendation to adopt; carried by voice vote.**

**Motion made by Kienholz / W Johnson to move to the full county board all the budgets that were not changed by committees; carried by voice vote.**

**Motion made by Kienholz / W Johnson to move the land and water amendment for educational equipment for \$10,000 to the full county board with the finance committee's recommendation to adopt; motion failed on a 3-2 vote. This amendment will move forward to full county board without a recommendation from the finance committee.**

**Motion by Masters / W Johnson to approve vouchers numbered 284645 – 285146 and dated 10/17/11; carried by voice vote.**

**Motion by N Johnson /W Johnson to adjourn; carried by voice vote.**

**Meeting adjourned at 4:00 p.m.**